

**WASHINGTON ASSOCIATION OF SCHOOL ADMINISTRATORS
SEWASA Region 123**

BYLAWS

**ARTICLE I
NAME**

SECTION 1 – NAME

The name of the organization shall be the Southeast Washington Association of School Administrators Region 123, hereinafter, commonly referred to as SEWASA. SEWASA is a regional association of the Washington Association of School Administrators, hereinafter, commonly referred to as WASA.

**ARTICLE II
PURPOSE**

SECTION 1 – PURPOSE

Our purpose is to promote instructional leadership that fosters continuous improvement in academic achievement for all students representative of the social, racial, and economically diverse populations of students in Southeastern Washington and the state of Washington.

**ARTICLE III
MEMBERSHIP**

SECTION 1 – MEMBERSHIP

Membership in SEWASA shall be composed of area school administrators in Southeast Washington who pay annual dues to SEWASA and WASA, hereafter, provided for in the bylaws.

SECTION 2 – CONFLICT OF INTEREST

Members shall not engage in or have a direct financial interest or gain in any activity which conflicts with his/her duties and responsibilities.

SECTION 3 – COMPONENT GROUP AFFILIATION

Each member shall select the component group with which he/she wishes to be affiliated for governance purposes. The membership shall be divided into five component groups:

- Business and Personnel Administrators
- Instructional Program Administrators
- Principals
- Special Education Administrators
- Superintendents

ARTICLE IV OFFICERS

SECTION 1 – ELECTED OFFICERS

The elected officers shall be President, President-elect, Secretary, Treasurer, and Regional WASA Board Representative.

SECTION 2 – NOMINATING COMMITTEE

A nominating committee of three members (President, President-elect, and Past President) shall be appointed at the fall meeting. By February, this committee shall nominate at least one candidate for each office to be filled.

SECTION 3 – NOMINATIONS

The SEWASA President will notify the membership in February of the nominees selected by the Nominating Committee. In March, nominations may be made for any open office and written in on the ballot which has been previously prepared.

SECTION 4 – ELECTIONS

The President-elect, Secretary and Treasurer shall be elected by April 1, for one year only and have duties usual to these offices. The Regional WASA Board Representative shall be elected by April 1, for a three-year term. WASA Board Representatives cannot serve two consecutive three-year terms. They would be eligible to re re-elected after one three-year term absence. Component representatives shall be selected by May 1.

SECTION 5 – VACANCIES

In case of vacancy in the office of President, the President-elect shall become President. The officers elected shall take office upon the adjournment of the last (June) meeting of the school year. Other vacancies that might occur will be filled at the next regular meeting.

ARTICLE V COMMITTEES

SECTION 1 – LEADERSHIP TEAM

SEWASA shall have a leadership team, which shall include at least one representative from each component group appointed by the component group; one representative of each standing committee; and the elected region officers as provided in the region's bylaws. It shall be the responsibility of the leadership team to:

1. Plan and coordinate the region's meetings and activities.
2. Develop and maintain a communications network throughout the region and with the association.
3. Elect and/or appoint representatives to WASA committees and taskforces.
4. Between meetings of the association, the leadership team shall have authority to act in cases of emergency.

SECTION 2 – OTHER COMMITTEES

Other committees as the president deems necessary shall be appointed by the president.

ARTICLE VI MEETINGS

SECTION 1– GENERAL MEETINGS

At least three times per year members will gather for a general meeting. The focus may be:

- Fall: Meet new members and discuss pertinent issues. Appoint nominating committee to select winter and spring nominations.
- Winter: Review report of nominating committee and review legislation and/or discuss pertinent issues.
- Spring: Final meeting of the year. Review what happened with the legislature and implications or consider other issues of general interest. Provide a regional membership recognition program

SECTION 2 – LEADERSHIP MEETINGS

At least two leadership meetings will be held annually. The focus may be:

Early fall: Planning for SEWASA current year activities.

January: Review work of Leadership. Standing and Component groups complete planning for the year.

SECTION 3 – COMPONENT GROUP MEETINGS

Component groups meet as decided in each body.

SECTION 4 – COMPONENT GROUP MEMBERSHIP

Component groups are open to all members.

ARTICLE VII VOTING MEMBERSHIP

SECTION 1 – VOTING PRIVILEGES

All active members shall be voting members.

ARTICLE VIII QUORUM

SECTION 1 – NUMBER OF MEMBER REQUIRED

Presence of at least 15 members, at any of the three regular annual meetings, will be required to constitute a quorum to conduct business.

ARTICLE IX DUES

SECTION 1 – DUES

The dues of the association shall be set by the leadership team at the early fall planning meeting each year.

SECTION 2 – ADDITIONAL FUNDS

The leadership team may request additional funds when needed, provided said request receives the approval of the majority of the association members.

ARTICLE X AMENDMENTS

SECTION 1

The bylaws may be amended by a two-thirds vote of the membership at any regular or special meeting of this association, provided such amendment has been presented to the membership at least two weeks prior to said meeting, in a regular or special meeting called by the president or by notification by the president through the mail. The bylaws may also be amended via an e-mail notification to all members with the proposed bylaw changes followed by a voting process conducted electronically for two weeks.

ARTICLE XI RULES OF ORDER

All questions of parliamentary procedure shall be decided in accordance with *Robert's Rules of Order Newly Revised*.

ARTICLE XII DISSOLUTION OR LIQUIDATION

In the event SEWASA dissolves or liquidates, it shall be done in accordance with the procedures in the WASA bylaws.

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