



STANDING COMMITTEE RESPONSIBILITIES

The WASA Bylaws and Standing Rules provide for Standing Committees. Membership consists of one person chosen by each region for a two-year term. The committee chairs are chosen by the WASA President-elect, whenever possible, from the committee membership. The committees and their official responsibilities are listed below:

HONORARY AWARDS COMMITTEE

Report to the WASA Board of Directors the nominees for the following awards:

<i>Golden Gavel</i>	<i>WASA Leadership</i>	<i>Twenty Year</i>
<i>Barbara Mertens Legacy</i>	<i>Award of Merit</i>	<i>Retiree</i>
<i>Service to WASA</i>	<i>Student Achievement Leadership</i>	<i>Community Leadership</i>

Review the criteria established for the various honorary awards and recommend any needed changes in the criteria to the WASA Board and to the membership.

Recommend recipients and prepare documentation for the AASA Distinguished Service Award. Encourage regional awards presentations at a meeting, dinner, or luncheon. Initiate any other awards that should be given by the Association for outstanding service.

***TIME COMMITMENT:** Participate in three conference calls, attend region meetings, and proactively encourage nominations.*

LEGISLATION AND FINANCE COMMITTEE

The Legislation and Finance Committee sets the legislative priorities and processes for the Association and establishes its agenda for each legislative session, subject to the approval of the WASA Board of Directors. Regions and components are represented on the committee, and representatives bring concerns, suggestions, and proposals to the committee.

The committee initiates and facilitates the writing, review, and approval of papers explaining WASA's positions and priorities and WASA's annual platform. The Board formally adopts position papers, the annual platform, and the legislative agenda.

Committee members report on bills, hearings, budget proposals, alerts, and other legislative activities to region members at region meetings and/or through email with addresses provided by WASA. They obtain region input and share this information with the committee.

LEGISLATION AND FINANCE COMMITTEE (continued)

The committee may be asked to respond to requests for information from the Legislature, OSPI, SBE, and other governmental entities.

Committee members maintain contact with legislators and encourage WASA members to contact legislators in their regions and in Olympia.

Committee members participate with WASA staff in preparing documentation, background information, impact statements, and testimony on proposed budgets and bills.

Committee members may be asked to testify at legislative hearings and work sessions.

Committee members represent WASA on workgroups, task forces, commissions, and boards established by the Legislature, OSPI, SBE, and other governmental agencies.

Time Commitment: Attend two face-to-face meetings (June and February), participate in conference calls two or three times from June to December, and participate in weekly conference calls during the session. Attend region meetings.

MEMBERSHIP COMMITTEE

In cooperation with Region Presidents and the WASA Board, promote membership in WASA through a planned and well-executed membership drive—*specifically active during September, October, and November—but continuing through February.*

Actively encourage membership in the American Association of School Administrators. Work to present any ideas and recommendations that would better facilitate the encouragement of membership in WASA.

TIME COMMITMENT: Distribute information to new members, follow up with phone calls, participate in one or two conference calls, attend regional meetings, and encourage WASA membership.

PROFESSIONAL DEVELOPMENT COMMITTEE

Serve as Planning Committee for WASA/AWSP Summer Conference. Suggest other areas for study and deliberation that should be undertaken by the new Professional Development Committee.

TIME COMMITMENT: Attend Planning Committee meetings and participate in conference calls. Attend region meetings and share WASA Summer Conference information. The largest commitment of time is during the year when WASA is responsible for the Summer Conference program. (WASA and AWSP alternate as the office of record for this joint conference.)

PROFESSIONAL STANDARDS AND ETHICS COMMITTEE (continued)

Evaluate and recommend ways in which WASA can improve its procedures and effectiveness in handling matters related to the ethical practices of its members.

Be responsible for the guidelines for members' use of the Legal Defense Fund, and update any material regarding administrators' contracts.

Review and advise the WASA Board regarding full coverage of legal defense costs. Review and/or revise as necessary the WASA Code of Ethics.

TIME COMMITMENT: Participate in conference calls or meetings based on need, and provide advice to regions. Attend regional meetings to share information on Legal Defense Fund and the Professional Liability Policy.

SCHOOL CONSTRUCTION COMMITTEE

Review laws and regulations related to the administration and application of the State School Building Assistance Program and recommend proposals for the improvement thereof.

Work closely with the State Board of Education to maintain the best possible regulations and procedures essential to an adequate and functional school building program in the state.

Consider and recommend legislation affecting the State School Building Program, and communicate and process the recommendations through the Legislation and Finance Committee.

TIME COMMITMENT: On-call position.

SMALL SCHOOLS COMMITTEE

Study those problems peculiar to the small district.

Serve as the Planning Committee for the WASA Small Schools Conference. Provide information, programs, and/or assistance to small district administrators.

Recommend to the Legislation and Finance Committee and the WASA membership, policies, positions, legislation, and actions to assist small school districts in meeting their responsibility to their communities. Plan the Small Schools Conference.

TIME COMMITMENT: Attend planning committee meetings and/or participate in conference calls. Attend regional meetings to report on small school issues.