

**The Bylaws of the
Washington Association of School Administrators
South Central Region**

ARTICLE I

NAME AND PURPOSE

SECTION 1 – NAME

The organization shall be named the Washington Association of School Administrators – South Central Region, hereinafter commonly referred to as WASA/SCR. The WASA/SCR is a regional association of the Washington Association of School Administrators, hereinafter commonly referred to as WASA.

SECTION 2 – PURPOSE

The purpose of the WASA/SCR is to promote and support public school administrators in general, WASA and WASA/SCR activities specifically and to provide input to WASA.

ARTICLE 2

MEMBERSHIP

SECTION 1 – ACTIVE MEMBERSHIP

All active members in WASA/SCR, are encouraged to be an active member of WASA. They must pay WASA/SCR dues in a timely manner, and participate in WASA/SCR activities. Active members have voting privileges and are eligible to serve as WASA/SCR officers and standing, component, and regional committee chairs. Active members of WASA/SCR must be an active member of WASA to serve on state-wide committees.

SECTION 2 – SPECIAL MEMBERSHIPS

Persons eligible to be an Associate or an Honorary Life member under WASA bylaws may be an Associate or Honorary Life member (respectively) in WASA/SCR. Associate and Honorary Life members shall have no voting privileges, nor shall they be eligible to serve as WASA/SCR officers other than ex-officio.

SECTION 3 – ELIGIBILITY AND TERMINATION

1. The Leadership Team of WASA/SCR shall have the sole authority and discretion to determine all questions of eligibility for and termination of membership consistent with WASA bylaws. (See Article 5)
2. Notice and hearing of a proposal to terminate an active member shall follow the guidelines in the WASA bylaws, with the Leadership Team of WASA/SCR acting as the hearing body and the written request for a hearing being directed to the President of WASA/SCR.

SECTION 4 – DUES

1. Dues for active members shall be established by the Leadership Team and approved by the WASA/CR general membership annually. There shall be no dues for Associate and Honorary Life members.
2. The membership and fiscal year shall date from July 1 of one year to June 30 of the following year.

ARTICLE 3

OFFICERS

SECTION 1 – PRESIDENT

The President shall be the chief elective official of the WASA/SCR and shall administer its affairs under the direction of the Leadership Team. The President shall preside over all meetings of the Leadership Team and the membership, call meetings of the Leadership Team as necessary or upon the request of a majority of the members of the Leadership Team, and perform such other duties as may be prescribed in these bylaws.

SECTION 2 – PRESIDENT-ELECT

The President-Elect shall assist the President and perform the duties of the President during his/her absence. In the event of a vacancy in the office of the President, he/she shall immediately become President for the remainder of the unexpired term as well as for the subsequent term.

SECTION 3 – PAST-PRESIDENT

The Past-President shall serve as a member of the Leadership Team.

SECTION 4 – TREASURER

The Treasurer shall maintain the funds of WASA/SCR, collect dues from members, maintain the financial records of WASA/SCR, and pay bills approved by the Leadership Team. The Treasurer shall perform other usual and customary functions delegated to the Treasurer of an organization.

SECTION 5 – SECRETARY

The Secretary shall maintain minutes of the Leadership Team and general membership meetings, notify members of meetings, provide copies of the bylaws to all new members. The Secretary shall perform other usual and customary functions delegated to the Secretary of an organization.

SECTION 6 – WASA BOARD OF DIRECTORS' REPRESENTATIVE

The WASA Board Representative shall serve as the liaison between WASA/SCR and the WASA Board and serve on the WASA/SCR Leadership Team.

SECTION 7 – COMPONENT GROUP LEADERSHIP

Within each WASA/SCR Component Group, as defined by WASA, one representative shall be elected. Each component group representative shall lead the activities of his/her component group, serve on the WASA/SCR Leadership Team, and maintain communications with the statewide WASA component group.

SECTION 8 – TERMS OF OFFICE

The term of office for regularly elected officers shall begin on July 1. The President-Elect shall automatically become President following his/her term as President-Elect. Each officer shall serve a one-year term, with the following exceptions:

- 1) The WASA Board of Directors' Representative who shall serve a three-year term.
- 2) With the ESD Superintendent's approval, the -Treasurer shall be a staff member of ESD 105 and shall serve consecutive terms unless removed or replaced by the Leadership Team.

SECTION 9 – VACANCIES

In case a vacancy occurs in the office of President-Elect or Secretary, an election may be held to fill the vacancy only after proper notice of a general membership meeting of at least a week. Nominations and voting shall then proceed as outlined in Article 4 (Elections) of these bylaws.

ARTICLE 4

ELECTIONS

SECTION 1 – NOMINATIONS

The Past-President and two other members of the Leadership Team appointed by the President will present the following nominations to the general membership of WASA/SCR by April 1: President-Elect (two-year term – one year President-Elect and one year President), Secretary (one-year term), and WASA Board Representative (three-year term). Additional nominations for President-Elect, Secretary and WASA Board Representative may be made from the floor. No member of the Nominating Committee may be nominated for these offices.

SECTION 2 – VOTING

Immediately following the receipt of the nominations, a call for a voice vote or a show of hands will be called for each nomination with the nominee receiving the most votes being declared the newly elected officer and Leadership Team member.

ARTICLE 5

LEADERSHIP TEAM

SECTION 1 – MEMBERSHIP

The Leadership Team of WASA/SCR (President, President-Elect, Past President, Secretary, Treasurer, WASA Board Representative, Component Group Representatives, and Standing Committee Chairs)

shall be the administrative body of WASA/SCR, and as such shall exercise all the powers, duties, and rights of corporate directors subject to the limitations and restrictions provided by these bylaws and WASA's bylaws. Its duties shall include, but not be limited to:

1. Plan and coordinate the region's meetings and activities.
2. Develop and maintain a communications network throughout the region and liaison with WASA.
3. Appoint representatives to WASA committees and task forces.
4. Make recommendations to the general membership and implement recommendations and policies adopted by them.
5. Perform such responsibilities as may be prescribed elsewhere by these bylaws.
6. Approve for payment all bills submitted to WASA/SCR.

SECTION 2 – MEMBERSHIP REQUIREMENTS FOR ACTION

A majority of the Leadership Team present at any appropriately scheduled meeting shall have the power to act.

SECTION 3 – MEETINGS

The Leadership Team shall meet as necessary.

ARTICLE 6

ANNUAL BUDGET

SECTION 1 – ADOPTION

An annual budget will be adopted and approved by the general membership during their regularly scheduled meeting in the month of May each year.

SECTION 2 – BUDGET STATUS

The Treasurer will present the budget status each month during regularly scheduled general membership meetings.

SECTION 3 – ANNUAL REVIEW

The budget status and financial records of WASA/SCR shall receive a peer review each year. The Leadership Team shall select the members to conduct the peer review and report the results to the general membership at the regularly scheduled general membership meeting during the month of May each year.

ARTICLE 7

GENERAL MEETING

SECTION 1 – NOTICE

Members must receive at least a one-week notice for a general meeting of the WASA/SCR membership to be held.

SECTION 2 – MINIMUM NUMBER OF MEETINGS

There shall be a minimum of two meetings of the general membership each year.

SECTION 3 – MEMBERSHIP REQUIREMENTS FOR ACTION

A majority of those present at any meeting of the general WASA/SCR membership shall have the power to act.

SECTION 4 – POWERS AND DUTIES

The powers and duties of the general membership shall include the following:

1. Consider and act on all recommendations and proposals brought before it and advise the Leadership Team on implementing decisions of the general membership.
2. Perform such other responsibilities as may be prescribed elsewhere in these bylaws.

ARTICLE 8

COMMITTEES

SECTION 1 – STANDING COMMITTEES

A WASA/SCR standing committee representative shall be appointed for each WASA standing committee. The appointments shall be made for a two-year term in odd numbered years.

Members and alternates to WASA standing committees shall be appointed by the WASA/SCR Leadership Team. Standing committees are as follows: Honorary Awards, Legislation and Finance, Membership, Professional Standards & Ethics, School Construction, and Small Schools.

SECTION 2 – SPECIAL COMMITTEES

Special committees may be authorized by the general membership, the Leadership Team, or these bylaws. Size, membership, and termination date of the committee shall be determined by the authorizing agent. In cases where these factors are not clear, the Leadership Team shall make the final decisions.

ARTICLE 9

WASA BOARD OF DIRECTORS VACANCY

SECTION 1 – REGIONAL REPRESENTATION

In the event that the WASA/SCR region is not represented on the WASA Board of Directors, the WASA/SCR President shall be designated as regional representative to the WASA Board until a permanent replacement can be elected.

ARTICLE 10

RULES OF ORDER

SECTION 1 – PARLIAMENTARY PROCEDURES

Roberts Rules of Order, Newly Revised shall control parliamentary procedure.

SECTION 2 – STANDING RULES AND POLICIES

All rules, policies, and positions adopted by the general membership or the Leadership Team in accordance with these bylaws, but not specifically covered therein, shall be recorded in a document entitled the “Standing Rules and Policies of WASA/SCR.”

SECTION 3 – AMENDMENTS TO THESE BYLAWS

These bylaws may be amended at any meeting of the general membership of WASA/SCR by a majority vote of the active members present, provided that:

1. The proposed amendment was submitted in writing at the previous general meeting and subsequently e-mailed to all WASA/SCR members at least one week before the scheduled vote, or
2. The proposed amendment was submitted by the Leadership Team and the written proposed amendment e-mailed to all WASA/SCR members at least one week before the scheduled vote.

ARTICLE 11

DISSOLUTION OR LIQUIDATION

In the event WASA/SCR dissolves or liquidates, it shall be done in accordance with the procedures in the WASA bylaws.

Appendix A – WASA Bylaws