

**THE BYLAWS OF THE
WASHINGTON ASSOCIATION OF SCHOOL ADMINISTRATORS
REGION 171**

**ARTICLE 1
NAME AND PURPOSE**

SECTION 1 – NAME

The organization shall be named the Washington Association of School Administrators – North Central Education Service District (NCESD) Region 171, hereinafter commonly referred to as WASA/NCESD - 171.

SECTION 2 – PURPOSES

The purpose of the WASA/NCESD - 171 is to promote within the WASA/NCESD - 171 region the purpose of WASA as stated in its bylaws.

**ARTICLE 2
MEMBERSHIP**

SECTION 1 – ACTIVE MEMBERSHIP

To be an active member in WASA/NCESD - 171, one must be within the WASA/NCESD - 171 region and be an active member in WASA. Active members have voting privileges and are eligible to serve as WASA/NCESD - 171 officers.

SECTION 2 – SPECIAL MEMBERSHIPS

Persons eligible to be an Associate or an Honorary Life member under WASA bylaws may be Associate or Honorary Life members (respectively) in WASA/NCESD - 171. Associate and Honorary Life members shall have no voting privileges, nor shall they be eligible to serve as WASA/NCESD - 171 officers.

SECTION 3 – ELIGIBILITY AND TERMINATION

- A. The Executive Committee of WASA/NCESD - 171 shall have the sole authority and discretion to determine all questions of eligibility for and termination of membership consistent with WASA bylaws.

- B. Notice and hearing of a proposal to terminate an active member shall follow the guidelines in the WASA bylaws, with the Executive Board of WASA/NCESD - 171 acting as the hearing body and the written request for a hearing being directed to the President of WASA/NCESD - 171.

SECTION 4 – CONFLICT OF INTEREST

Members shall not engage in nor have a direct financial interest or gain in any activity which conflicts with his/her duties and responsibilities.

SECTION 5 – DUES

- A. There are no dues to be a member of the Superintendent Advisory Committee (SAC). Dues for active WASA/AASA members are to be paid directly to WASA by the first fall meeting of each school year. There shall be no dues for Associate and Honorary Life members.
- B. Information about membership for WASA/AASA and its benefits will be shared at the SAC meetings and at the new superintendent's orientation.

SECTION 6 – MEMBERSHIP REGION

The membership region for WASA/NCESD - 171 shall be the same as the North Central Educational Service District No. 171 region.

ARTICLE 3 OFFICERS

SECTION 1 – PRESIDENT

The WASA/NCESD - 171 President, shall be the chief elected official of the NCESD Region and shall administer its affairs under the direction of the SAC Executive Committee. The WASA/NCESD - 171 President will attend the WASA regional presidents meetings, and report out at the SAC meetings.

They will serve as the SAC President elect. The SAC President shall preside over all meetings of the SAC Executive Committee and the membership, call meetings of the SAC Executive Committee as necessary or upon the request of a majority of the members of the SAC Executive Committee, and perform such other duties as may be prescribed in these bylaws.

SECTION 2 – PRESIDENT-ELECT

The President-elect shall assist the President and perform the duties of the President during his/her absence. In the event of a vacancy in the office of the President, he/she shall immediately become President for the remainder of the unexpired term as well as for the subsequent term.

SECTION 3 – SECRETARY and TREASURER

The Secretary and Treasurer shall maintain the funds of WASA/NCESD - 171, collect member approved fees, maintain the financial records of WASA/NCESD - 171, pay legally obligated WASA/NCESD - 171 bills, and perform the other necessary functions usually delegated to the Secretary-Treasurer of an organization.

SECTION 4 – TERMS OF OFFICE

The term of office for regularly elected officers shall begin immediately following the date of their election. Each officer shall serve a four-year term or until a successor has been elected, if that is after July 1. The President-elect shall automatically become President following his/her term as President-elect. The following year, that person serves as the SAC president. In year four they serve as a support to the SAC president as past SAC president.

SECTION 5 – VACANCIES

In case a vacancy occurs in the office of SAC President, WASA/ NCESD - 171 President, President-elect, Secretary, or Treasurer, an election may be held to fill the vacancy only after proper notice of a general membership meeting of at least a week. Nominations and voting shall then proceed as outlined in Article 4 (ELECTIONS) of these bylaws.

**ARTICLE 4
ELECTIONS**

Nominations for all offices are to be presented at a meeting of the general membership of WASA/NCESD - 171 where nominations for all positions will be made from the floor.

Members nominated shall be WASA/NCESD - 171 Active members, unless the WASA/NCESD - 171 Executive Committee makes an exception.

SECTION 2 – VOTINGS

Voting shall be by active members of WASA/NCESD - 171. If any candidate for a position receives less than a majority of the votes cast, a runoff shall be held between the two candidates receiving the highest number of votes.

**ARTICLE 5
EXECUTIVE COMMITTEE**

SECTION 1 – MEMBERSHIP

The SAC Executive Committee shall be composed of the two representatives from each county, WASA/NCESD - 171 officers and the WASA Board of Directors representative.

SECTION 2 – DUTIES

The SAC Executive Committee shall be the administrative body of WASA/NCESD - 171 and, as such, shall exercise all the powers, duties, and rights of corporate directors, subject to the limitations and restrictions provided by these bylaws and WASA's bylaws. Its duties shall include, but not be limited to:

1. Make recommendations to the general membership and implement recommendations and policies adopted by them.
2. Perform such responsibilities as may be prescribed elsewhere in these bylaws.

SECTION 3 – MEMBERSHIP REQUIREMENTS FOR ACTION

A majority of the SAC Executive Committee shall have the power to act.

SECTION 4 – MEETINGS

The SAC Executive Committee shall hold no less than four meetings per year.

ARTICLE 6 GENERAL MEETINGS

SECTION 1 – NOTICE

Members must receive at least one week notice for a general meeting of the WASA/NCESD - 171 membership to be held.

SECTION 2 – MINIMUM NUMBER OF MEETINGS

There shall be a minimum of four meetings of the general membership each year.

SECTION 3 – MEMBERSHIP REQUIREMENTS FOR ACTION

A majority of those present at any meeting of the general WASA/NCESD - 171 membership shall have the power to act.

SECTION 4 – POWERS AND DUTIES

The powers and duties of the general membership shall include the following:

1. Consider and act on all recommendations and proposals brought before it and advise the SAC Executive Committee on implementing decisions of the general membership.
2. Perform such other responsibilities as may be prescribed elsewhere in these bylaws.

**ARTICLE 7
COMMITTEES**

SECTION 1 – STANDING COMMITTEES

A WASA/NCESD - 171 standing committee representative shall be elected for each WASA standing committee.

Members and alternates to WASA standing committees shall be elected by the WASA/NCESD - 171 general membership.

SECTION 2 – SPECIAL COMMITTEES

Special committees may be authorized by the general membership, the SAC Executive Committee, or these bylaws. Size, membership, and termination date of the committee shall be determined by the authorizing agent. In cases where these factors are not clear, the SAC Executive Committee shall make the final decisions.

**ARTICLE 8
RULES OF ORDER**

SECTION 1 – PARLIAMENTARY PROCEDURES

Robert's Rules of Order, Newly Revised, shall control parliamentary procedure.

SECTION 2 – STANDING RULES AND POLICIES

All rules, policies, and positions adopted by the general membership or the SAC Executive Committee in accordance with these bylaws, but not specifically covered therein, shall be recorded in a document entitled the “Standing Rules and Policies of WASA/NCESD - 171.”

SECTION 3 – AMENDMENTS TO THESE BYLAWS

These bylaws may be amended at any meeting of the general membership of WASA/NCESD - 171 by a majority vote of the active members present, provided that:

1. The proposed amendment was submitted in writing at the previous general meeting and subsequently mailed to all WASA/NCESD - 171 members at least one week before the scheduled vote.

2. The proposed amendment was submitted by the SAC Executive Committee and the written proposed amendment mailed to all WASA/NCESD - 171 members at least one week before the scheduled vote.

ARTICLE 9
DISSOLUTION OR LIQUIDATION

In the event WASA/NCESD - 171 dissolves or liquidates, it shall be done in accordance with the procedures in the WASA bylaws.

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