

BYLAWS FOR ESD 114 ASSOCIATION OF SCHOOL ADMINISTRATORS

ARTICLE I

Name

The name of this organization will be the ESD 114 Association of School Administrators

ARTICLE II

Purpose

The purpose of this Association shall be to unite all area school administrators in the continuous improvement of education and to maintain and elevate the professional ethical standards of its members. Therefore, it holds the following specific purposes:

- A. To improve the educational process by helping members become more effective in their roles as administrators.
- B. To provide for both formal and informal means of communicating on a regular basis between the members.
- C. To cooperate with other organizations and agencies seeking to improve education.

ARTICLE III

Membership

Membership in the Association shall be open to any individual employed in an administrative capacity by any public school district holding membership in ESD 114 and to any individual employed in similar capacity by ESD 114, and to such others as are qualified below. **Members shall be current in their membership in WASA and encouraged to join AASA, except where the executive committee allows an exception.**

Membership shall not be denied to anyone, otherwise qualified, on the basis of race, color, or creed.

Membership in this Association shall be classified as Active, Emeritus, or Honorary, as classified below:

- A. Active membership-Employed by either ESD 114 or a member public school district within the area served by ESD 114. All active members have all rights and privileges except voting and holding office in the Association.
- B. Emeritus membership-A person retired from a position eligible for active membership in (A) above. Emeritus members have all rights and privileges except voting and holding office in the Association.
- C. Honorary membership-Such membership may be extended to any individual on majority vote of the active membership.

Members shall not engage in nor have a direct financial interest or gain in any activity which conflicts with his/her duties and responsibilities.

ARTICLE IV

Officers

The officers of this Association shall be a President, Vice President, and Secretary. The Superintendent of ESD 114 or his expressly designated agent shall serve as Secretary

All officers shall perform such duties as customarily pertain to their respective offices and shall serve as members of the Executive Committee.

Officers shall be elected in May FEBRUARY of each year from nominees by nominating committee appointed by the President and from nominations from the floor.

In case of vacancy of the position of President, the Vice-President President-elect shall succeed to that position and the position of Vice-President President-elect shall be filled by the Executive Committee from the active membership.

ARTICLE V

Executive Committee

An Executive Committee shall be formed each year and shall consist of the following members: The President, Vice President President-elect, and the Secretary of the Association, who shall serve also as Secretary of the Executive Committee; and one representative from the following groups: Secondary Principals; Elementary Principals; Educational Specialists; Superintendents and Assistants; and ESD Administrative staff. The Executive Committee may thus total as many as eight individuals, except that the President, President-elect, and Secretary may also represent the group to which they belong as well as their position in the Association on the Executive Committee.

The Chairman and Vice-Chairman of the Executive Committee will be chosen by the Committee except that the Chairman shall not be chosen from any one of the groups listed above for more than one consecutive year. Nothing in this section shall preclude the President and Vice-President President – elect, serving in the same capacity on the Executive Committee.

The Executive Committee shall be responsible for coordinating activities between the various groups, determining the program of the Association, scheduling meetings on a regular basis, and otherwise conducting such business of the Association as is expeditious and in the best interests of the Association and its members.

ARTICLE VI

Groups

This Association is composed of membership from several sub-groupings. Groupings are formed according to the responsibilities of their members. Such groups include:

1. Secondary School Principals, Principals, vice-Principals, Assistant Principals, and other administrative personnel assigned to secondary schools.

2. Elementary School Principals. Principals, vice-Principals, Assistant Principals, and other administrative personnel assigned to elementary schools
3. Educational Specialists. Those assigned administrative positions not included elsewhere in this listing.
4. General Administrators. Superintendents, Assistant superintendents, Administrative Assistants, and those otherwise serving in a general administrative position on a district-wide basis.

ARTICLE VII

Committees

There shall be no standing committees of the Association. Temporary committees may be appointed from time to time as needed by the President.

Such appointments should normally include representation from the various groups composing the Association in order that the group's views are represented and communication be facilitated.

All committees function as recommending bodies only and cannot make or change policies of the Association.

ARTICLE VIII

Meetings

Meetings may be held at such times and places as determined by the Executive Committee and will be called through written notification by the Secretary. In any event, meetings of the Association will be held not less than two times annually.

ARTICLE IX

Resolutions

Resolutions for the Association may be passed by a vote of a simple majority of members present at a regularly called meeting or may be passed by a two-thirds majority of all members through a signed, mailed ballot procedure.

Positions taken by the Association through the resolutions process are binding only on the Association and not on the individual members.

ARTICLE X

Affiliation with Other Associations

This Association shall not be directly affiliated with any other Association, WASA, WASP, WASBO, etc., except that the Association may relay such communications from other associations as may be in the best interests of the membership as determined by the Executive Committee.

Individual members of the Association are encouraged to participate in the activities of other associations and to bring matters of importance from such associations to the attention of the Association through the offices of the Executive Committee.

ARTICLE XI

Parliamentary Authority

The latest edition of *Robert's Rules of Order* shall govern in all meetings of the Association except as otherwise provided in the bylaws.

ARTICLE XII

Amendments

Amendments to the bylaws shall be proposed by mail to the membership at least two weeks in advance of any duly called meeting and shall call for the same majorities as for resolutions.

Revised: February 27, 2015